

General Board Meeting Minutes

Production Services Association

November 26, 2007

www.psajackson.org

Board Members

Paula Travis, President • **Pam Wharton**, Immediate Past President
Heidi Barnette, Vice President • **Beth Messina**, Treasurer • **Lucy Hetrick**, Secretary
Tammy Smith, Lifetime Board Member • **Karen Johnson**, Board Member
Vickie Burkes, Board Member • **Jerrod Partridge**, Board Member

President Paula Travis called the meeting to order. In attendance were: Paula Travis, Heidi Allen, Jerrod Partridge, Tammy Smith, Pam Wharton, Karen Johnson and Lucy Hetrick.

Financial: Paula reported that the last known balance was back in July in the amount of \$4,789.00. Beth is not able to finish out her duties as treasurer so she will bring back the checkbook, records and post office box key for Paula or Tammy will handle for the remainder of the year. Kim still has signature authority from last year. Tammy volunteered to audit the books. The Post Office box has not been checked since July so there is concern that many members attended the entire year without paying any dues. Heidi will start providing a registration sheet that everyone will sign before entering the meeting each month as a way to avoid this from happening in the future. If any checks for dues are found in the PO Box, Beth will notify those members that their checks are doing to be deposited now.

Stewpot Christmas Project: Tammy, Paula, Pam, Lucy and Stacey will shop for Christmas gifts for the 5 Stewpot family members. They are allotted \$100 to spend on each person. The December meeting will be held on Friday, December 7th in Pam's conference room. Members will help wrap the Stewpot Christmas gifts and we will have a catered meal. Pam will decide on and order the food for the meeting.

Nominations: Nominations were discussed and elections will take place at the January PSA meeting. Karen and Pam will be rotating off the board. So far nominations are as follows: President: Vickie, Vice President: Lucy, Treasurer: Heidi, Board of Directors: Jennifer. That leaves one open slot for Board of Director. Nominations will also be taken from the floor at the January meeting.

Membership: Membership has slacked off a bit in the last couple of years. Jerrod suggested a recruitment campaign for the new year. Tammy said that PSA did one a few years ago and it did not work.

General Information: A December board meeting will be held. The tentative date is December 14. Lucy will book next year's meetings at Nick's. It was suggested that the January meeting be a true business meeting instead of having a guest speaker.

With no further business to discuss, the meeting was adjourned.